



## **STAFF REPORT**

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### **RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT RENEWAL WITH MIDPENINSULA COMMUNITY MEDIA CENTER FOR THE TECHNICAL SERVICES FOR CABLECAST OF CITY COUNCIL MEETINGS.**

July 22, 2003

Mayor and City Council of the City of Belmont

#### **Summary**

The attached resolution authorizes a contract between Midpeninsula Community Media Center and the City of Belmont. The agreement allows for the continued cable casting services for City Council meetings, and other agreed to tapings.

#### **Background and Discussion**

On July 13, 2000, the City and Mid Peninsula Access Corporation, entered into an Agreement to provide television coverage and video taping of City Council meetings for the public.

The last Agreement, beginning July 1, 2002 and ending June 30, 2003, was entered into with Midpeninsula Community Media Center.

Midpeninsula Community Media Center has proposed to continue providing services to the City of Belmont for the continued cable casting services every second and fourth Tuesday of each month. The contract allows for additional tapings when mutually agreed to, such as special meetings and candidate forums. This action permits the City to execute a new agreement with MCMC to continue through FY 2004. All terms of the agreement remain the same, with the hourly rate increase from \$110.70 to \$117.44. The scope of work and fee structure can be found in Attachment B.

#### **Fiscal Impact**

Fiscal Impact to the City is a maximum of \$24,700. This amount has been placed and approved in the FY 03-04 budget under account number 101-4100-8351.

**Recommendation**

It is recommended that Council adopt the attached resolution approving a contract with MCMC for the cable casting services for City Council Meetings and other agreed to tapings.

**Alternatives**

1. Provide alternative direction to staff

**Attachments**

1. Resolution
2. Exhibit B to Agreement for Professional Services (Scope of Work, and Fee Structure)

Respectfully submitted,

Valerie Harnish  
Information Services Manager

Dan Rich  
Assistant City Manager

Jere Kersnar  
City Manager

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT RENEWAL  
WITH MIDPENINSULA COMMUNITY MEDIA CENTER FOR THE TECHNICAL  
SERVICES FOR CABLECAST OF CITY COUNCIL MEETINGS.**

**WHEREAS**, MCMC provides cable casting services, and,

**WHEREAS**, these services have been requested by the City Council to provide television coverage of City Council meetings and other agreed to tapings for the public.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of Belmont authorizes and directs the City Manager to execute said Agreement, approved as to form by the City Attorney in an amount not to exceed \$24,700.

\* \* \* \* \*

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on July 22, 2003 by the following vote:

AYES, COUNCILMEMBERS: \_\_\_\_\_

NOES, COUNCILMEMBERS: \_\_\_\_\_

ABSTAIN, COUNCILMEMBERS: \_\_\_\_\_

ABSENT, COUNCILMEMBERS: \_\_\_\_\_

\_\_\_\_\_  
CLERK of the City of Belmont

APPROVED:

\_\_\_\_\_  
MAYOR of the City of Belmont